

**VOLUNTEER POSITION DESCRIPTION**

<b>POSITION TITLE:</b> Beverly Centre Shabbat & Cultural Program Assistant
<b>PURPOSE:</b> To help with weekly Shabbat and cultural program
<b>DUTIES AND RESPONSIBILITIES:</b> <ul style="list-style-type: none"> <li>• One on one contact with seniors in the long term facilities</li> <li>• Understand the significance and meaning of the religious services</li> <li>• Help set up and break down program and transfer/accompany residents from rooms to program and back</li> </ul>
<b>TIME REQUIREMENTS:</b> <ul style="list-style-type: none"> <li>• One time a week, every Friday from 10:00am to 12:00pm</li> </ul>
<b>SKILLS AND QUALIFICATIONS:</b> <ul style="list-style-type: none"> <li>• Multilanguage skills an asset</li> <li>• Interest in working with seniors in Long Term Care facilities</li> <li>• Knowledge of Shabbat and cultural traditions</li> <li>• Ability to provide entertainment an asset (i.e. ability to play on any musical instrument, sing, etc.)</li> </ul>
<b>TRAINING:</b> <ul style="list-style-type: none"> <li>• Volunteers will be oriented to the agency and will receive training relevant to the position</li> <li>• Ongoing support provided</li> </ul>
<b>ACCOUNTABILITY:</b> <ul style="list-style-type: none"> <li>• Volunteers will be responsible to the Volunteer/Projects Coordinator</li> </ul>
<b>EXPECTATIONS:</b> All volunteers are asked to: <ul style="list-style-type: none"> <li>• Abide by JFSC policies &amp; procedures</li> <li>• Attend orientation and training workshops as necessary</li> <li>• Participate in evaluations</li> <li>• Maintain confidentiality</li> </ul>
<b>BENEFITS:</b> <ul style="list-style-type: none"> <li>• Receive continuing education regarding seniors and their issues</li> <li>• Work record of hours for job references</li> <li>• Social events and volunteer recognition</li> <li>• Career exploration</li> </ul>
<b>OTHER:</b> <ul style="list-style-type: none"> <li>• A security check will be required</li> </ul>
<b>For more information contact Gahl Pratt Pardes:</b> 403-287-3510 ext. 240 / <a href="mailto:gahlp@jfsc.org">gahlp@jfsc.org</a>